



Whitestown Town Council Meeting

Date: January 10, 2012 & Time: 6:30pm

Attendance Record

Please Print Your Name Below:

Deb Zachelmeyer

Nathan Messer

~~DEBORAH~~ LUVIER

Dax Norton

Matt Werner

Dan Watson

NICK MATES

Sody Carlson

Joe Schmell

Joe Anderson
Joe Juhl

Clinton A. Bohm

Whitestown Town Council Meeting

January 10, 2012

Minutes from notes, recorder malfunction

Dawn S calls the January 10, 2012 Town Council meeting to order at 6:33 pm. Roll Call: Dawn Semmler, Susan Austin, Julie Whitman, Kevin Russell; Eric Miller all present. Pledge

NB#1 1st Item of business; Council President Appointment for year 2012; **Eric Miller** nominates **Dawn Semmler**; **Kevin Russell** nominates **Julie Whitman**; **Steve Unger** explains president voting process and suggest voting via ballot; votes written and counted; **Dawn Semmler 2012 Council President**

Dawn S asks if there are any Changes to Agenda necessary. **Kevin R** asks to introduce an Ordinance to approve (2) council members on the police board; **Susan A** asks to Table #6 New Business and add Public Works update as Old Business #9; **Dawn m/m** to make changes; **Susan A 2nd**, vote 5-0, **motion carried**.

Approval of Minutes; Amendments to Minutes: Add **Kevin R m/m** to add #7 in second paragraph; in #3 add Flashpoint asking \$3600 to provide training, **Susan A m/m** to approves minutes of December 13, 2011 Town Council Meeting with changes noted; **Julie W 2nd**, vote 5-0, **motion carried**.

Presentation:

- 1) **Dax Norton:** Boone County Update; Update on ASI situation; leads are down 60%, Update on Meijer; they have everything they need from us; waiting on them. Dax discussed possible Contract with EDC based on State Statutes and billing for services; Liquor License updates. Brief discussion on differences between Town EDC and City EDC; RDC a much more driven board.
- 2) **Go Kart Grand Prix update;** **Dawn S m/m to table; speaker not here, Julie W 2nd**, Vote 5-0, **motion passed**.
- 3) **Promotional Brochure;** Nick Mates wants feedback and suggestions; Deadline is Feb 1st for printing. Discussion ensues. Council asks to see final before submitting for print. **Tom C** asked how many to print? **Kevin R m/m** to approve 250 to start; **Julie W 2nd**, vote 5-0, **motion passed**.

New Business

#2 Approval of boards and new officials; Police Board issue more than one council member on board; **Kevin R** debated that fire has 3 TC members; **Eric M;** S/B one Council member and 4 public. **Dawn S** explained that Fireboard has 3 members because it is bound by a contract via the transfer of Fire Department to Town; Julie mentions that there is a vacancy on Fire Board. **Kevin R m/m** to amend Ordinance 2001-11 to increase TC Members on Board of Police and read Ordinance 2012-1; 2nd? No.

POLICE BOARD: Jason Potts, Jason Tribby, 1 no show Keishe and 1 left Zachelmeyer. **Dawn S** nominates **Eric Miller** as Council Member for Police Board; **Susan A 2nd**, vote 3-1, **Julie W** abstained from vote, motion carried; **Eric Miller** is Police Board President. **Susan A m/m** to appoint Jason Potts and Jason Tribby to the Police Commissioners Board; **Dawn S 2nd**, vote 5-0, **motion carried**.

WPC: Discussion ensues; **Susan A m/m** to add Jason Lawson to the WPC, **Eric M 2nd**, vote 5-0, **motion carried**.

PARKS: Discussion of needs ensues; **Susan A (?) m/m** to add Nathan Messer, Kevin Russell (TC member) to the Parks Board, **Eric R (?) 2nd**, vote 5-0, **motion carried**. **Julie W** also volunteered as non-voting member for Parks Board.

FIREBOARD: **Julie W m/m** to appoint Kevin Russell to the Fireboard; **Dawn S 2nd**, vote 5-0, **motion carried**. **Dawn S m/m** to appoint James R Cunningham as non-voting member; **Susan A 2nd**, vote 5-0, **motion carried**.

EDC: discussion on openings ensues; **Steve Jacobs** added as non-voting member; **Dawn S m/m** to appoint Jodie Carlson to EDC Board, **Julie W 2nd**, vote 5-0, **motion carried**.

#3 Budget Encumbrances of Town Claims, Fiscal Year 2011; Explained each line item and discussion ensue with council. **Eric M m/m** to appropriate attached encumbrances for 2011; **Susan A 2nd**, vote 5-0, **motion carried**.

#4 Town Utility Account Write offs, Fiscal year 2011; Discussion ensues reason for write offs; **Susan A m/m** to approve utility writes offs for fiscal year 2011; **Eric M 2nd**, vote 5-0, **motion carried**.

#5 Renewal of Keystone Financial Software: Discussion ensues regarding needs, length of needs and regarding using a paper summary of keystone inputs. **Susan A m/m** for council to adopt consideration of renewal as needed for Keystone Software not to exceed \$1200.00; **Eric M 2nd**, vote 5-0, **motion carried**.

#6 GRW Extension: \$60K over budget; spent \$360 (increased fees to be self-sufficient) another \$150K for 2012. Provision in contract will cover most. **Dawn S** m/m to extend contract with GRW; **Julie W 2nd**, vote 5-0, **motion carried**. Deb Luzier gave handouts to council.

#7 Construction Management Service SR267 improvements: **Dawn S** m/m to table Construction Management Service, **Eric M 2nd**, vote 5-0, **motion carried**. Waiting for final numbers from attorneys at this time.

#8 Resolution Authority to Purchase or Acquire Utility Easements; Resolution 2012-01; short discussion ensues; **Julie W** m/m to adopt Resolution 2012-01; A resolution considering Interest in and the Authority to Purchase or Acquire Utility easements, **Susan A 2nd**, vote 5-0, **motion carried**.

Old Business

#1 Subdivision Control Ordinance: Introduced & 1st read Ordinance 2011-27, 12/13/2011; **Dawn S** reads 2nd time; Discussion ensues regarding current amendments to Subdivision Control Ordinance 2011-27; **SUSAN** m/m to Approve Ordinance 2011-27, Amendments to Town Subdivision Control, **Julie 2nd**, vote 5-0, **motion carried**.

#2 IT Support Services: **Kevin R** discussed options of onsite back up, off-site company; 20% reduction from prior numbers; discussion ensues; **Kevin** m/m approve DCC, Jay Iler as IT Support Services with amendments as discussed; **Julie 2nd**, vote 5-0, **motion carried**.

#3 Annual Town Council and Staff Planning/Goal Setting Workshop; Discussion ensues on expectations of workshop, **Julie W** recommends discussing 4 yr. Strategic Plan; **Dawn S** recommends **Eric Reedy** to speak about Budget and updates on tax ramifications. **Tom C** to work on scheduling workshop.

#4 Renaming of Town Roads, SR334, 650S, 400, 450 and 650E; Discussion: Business's having trouble with County Road Address's; **Tom C** to call Zionsville Post Office or Indiana postal district. **Dax N** commented that going from SR334 to 116th will make us appeal to more businesses. **Susan A** m/m to re-table renaming until next TC meeting; do more research before the next meeting, **Dawn S 2nd**, vote 5-0, **motion carried**.

#5 Town and Township Reorganization Plan/Future Joint Meeting: **Dawn S** m/m to table discussions, **Susan A 2nd**, vote 5-0, **motion carried**.

#6 2012 Official Meeting Dates for Boards, Commissions and Council:

#7 Town Employee Handbook Update: discussion ensues regarding needed changes & updates; Council asks for feedback from Chief J Anderson and Chief D Anderson regarding \$15 cell phone fee, all in favor. **Dawn S** m/m to table Employee Handbook update to February TC meeting, **Eric M 2nd**, vote 5-0, **motion carried**. Amanda to create a cell phone list for everyone.

#8 Federal and State Brownfields Program and OCRA updates: **Julie W** gives update; **Susan A** recommends that a list of sites be put together and discusses replacement of downtown building faces. A discussion of revitalization of downtown ensues.

UPDATES:

Public Works Manager Update: **Kevin R** updates council that the committee interviewed the final top 2 candidates and chose the #1 candidate who then withdrew his application. **Dawn S** asks Council to consider **Jason Lawson** as an interim to fulfill this position; if it doesn't work out, start process again. **Kevin R** expressed that Jason Lawson went through the interview process; **Dawn S** expresses that Jason Lawson IS giving his all and doing the job, we need someone here on a daily basis; **Kevin R** asks if council wants bullet points as to why Jason Lawson was not hired? **Eric M** replies Yes; **Julie W**; not for this meeting; According to **Kevin R**, there was someone in place a week and a half ago; but he withdrew. **Eric M** concerned that if the application process is opened up again; will we not get the same applicants; **Susan A** recommends we wait and get more applicants from other municipalities. **Hiring committee:** **Tom C**, **Dan C (GRW)** **Dennis A**, **Julie W**, and **Deb Luzier**. **Dawn S** explains hiring process: Top 3 interviewed in person, Top 2 interviewed by Town Manager; Top Candidate presented to council for general discussion. **Julie W** asked that Top 2 be presented to council; **Dawn S** m/m to authorize **Tom C** to spend up to \$2000 on utility job posting; **Susan A 2nd**, vote 5-0, **motion carried**.

Announcements:

Dawn S had meeting on December 30, 2011 with DLGF; waiting for update.
Steve U regarding Redistricting: create a committee

FIRE UPDATE:

Chief Joe Anderson gives brief update of number of runs and update on fire on 500; opens up for any questions.

POLICE UPDATE:

Chief Dennis Anderson give brief update on new online reporting software that will be going live, this will allow public access to our police stats.

TOWN MANAGER UPDATE:

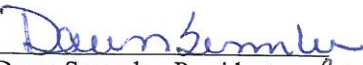
Tom Combiths updates council on 3 projects.

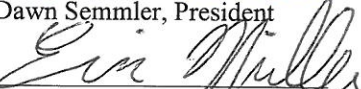
Susan A m/m to send letter to the State to authorize Town Manager, Tom Combiths to sign Utility Sewer Reports for monthly Operating reports; **Eric M 2nd**, vote 5-0, **motion carried**.

Public Comment:


Dawn S m/m to close Whitestown Town Council meeting pending signing of claims at 10:27 pm; **Julie W 2nd**, vote 5-0, **motion carried**.


The minutes from a Regular Town Council meeting on January 10, 2012 are approved on the 14th day of February 2012 by the following Town Council Members:


Dawn Semmler, President


Eric Miller


Kevin Russell


Susan Austin


Julie Whitman

ATTEST:

Amanda Andrews, Clerk Treasurer